



ORDER INFORMATION		
ORDER NO.	TECHNICIAN	DATE
CLIENT INFORMATION		
FIRST NAME	MI	LAST NAME
ADDRESS		
CITY	STATE	ZIP CODE
PHONE	EMAIL ADDRESS	
COMPUTER DESCRIPTION		PHYSICAL DESCRIPTION
BRAND	MAKE	OVERALL CONDITION
MODEL	COLOR	
USERNAME	PASSWORD	
USERNAME	PASSWORD	
USERNAME	PASSWORD	
COMPUTER SPECIFICATIONS		COMPUTER DIAGNOSIS
Available: <input type="checkbox"/> Yes <input type="checkbox"/> No		
TYPE		
CPU	MEMORY	
	GB	
HARD DRIVE	DISK DRIVE	
GRAPHICS		
PRODUCT KEY		
TECHNICIANS NOTES		SUGGESTIONS



PAYMENT TYPE		WARRANTY		
<input type="checkbox"/> Cash <input type="checkbox"/> Credit <input type="checkbox"/> Check <input type="checkbox"/> Other				
DESCRIPTION	QTY.	UNIT PRICE	DISCOUNT	TOTAL
PAYMENT TERMS:			Subtotal :	
			Tax :	
			Total :	
POST WORK TESTS				
<input type="checkbox"/> Computer Boots	<input type="checkbox"/> Keyboard	<input type="checkbox"/> Mouse	<input type="checkbox"/> Speakers	
<input type="checkbox"/> Printer	<input type="checkbox"/> Security Software	<input type="checkbox"/> Internet	<input type="checkbox"/> Email	
<input type="checkbox"/> Other				

**PLEASE READ THE FOLLOWING TERMS OF SERVICE CAREFULLY.**

Signature:

Date: